



How to Apply for MPRE Test Accommodations

A detailed explanation of the accommodations request process, as well as accommodations forms and guidelines for medical documentation are available on the NCBE website at www.ncbex.org/mpre-ada.

1. Register for the MPRE

You must register for the MPRE before you can request test accommodations. Your request cannot be processed until you are registered for a test date.

2. Applicant Request Form

Complete, print, and sign the Applicant Request Form; NCBE will not file or review your request unless a complete Applicant Request Form is received (ALL six (6) pages). If you require additional space for a response, attach additional page(s) and include your name and NCBE number on each page. *You must submit an Applicant Request Form every time you register to take the MPRE, regardless of whether a previous accommodations request was approved or denied.* Refer to the special instructions for repeat applicants at www.ncbex.org/repeat-applicants for more details.

3. Medical Documentation

Provide current and relevant medical documentation from a qualified professional establishing the nature and existence of your disability, your current functional limitations, and your need for the specific accommodation(s) requested. NCBE provides 'Guidelines for Medical Documentation' on its website at www.ncbex.org/mpre-ada to assist applicants and their professionals in demonstrating the need for accommodations on the MPRE.

4. Proof of Past Accommodations

Provide proof of granted past accommodations from all testing agencies and educational institutions. You may use the 'Certification of Accommodations History' on the NCBE website at www.ncbex.org/mpre-ada for this purpose. Photocopies of original accommodations approval letters are also acceptable.

5. Standardized Test Score Reports

If you are requesting extended testing time for the MPRE, provide score reports for all standardized tests (e.g., LSAT, SAT, ACT, GRE) previously taken, with or without accommodations, where available. Photocopies of original score reports or online versions of score reports are acceptable.

6. Personal Narrative (Optional)

You may submit a personal narrative to provide any additional information you wish NCBE to consider about your disability, history, and need for accommodations. Include your name and NCBE number on every page.

7. Submit Your Request to NCBE

Send all forms and documentation together in one submission by secure upload via the NCBE website. Alternatively, you may send your request by mail, fax or via email as noted at the top of these instructions. Written acknowledgment of receipt of your request will be posted to your NCBE Account File Cabinet within 4–5 business days of receipt. If you do not receive acknowledgment within this time period, contact NCBE.

NCBE must **RECEIVE** your request for accommodations, including all supporting documentation, by the late registration deadline for your MPRE test date. **This is a "received by" deadline and NOT a postmark deadline;** delivery to the post office or a courier service by the deadline does not constitute receipt by NCBE. Likewise, unsuccessful electronic transmission via fax, email, or upload by the deadline does not constitute receipt by NCBE. **There are NO exceptions to the deadline. NCBE will not review or consider any requests or documentation received after the deadline.**